

CONSTITUTION
and
BY-LAWS
OF THE
PRE65 Saloon Register Incorporated

These rules rescind all previous rules and are effective from: 8/6/2019

CONSTITUTION:

ARTICLE:

1 NAME.

The name of the organization shall be "PRE65 Saloon Register Incorporated". Referred to in this constitution as Pre65 Saloon Register.

- 1.1 The definition of a Pre65 Saloon for the purposes of this constitution shall be: A saloon car model in production prior to 31/12/65 of the which 1000 units were produced.

2 REGISTERED OFFICE.

The registered office of the Pre65 Saloon Register shall be at such a place as determined from time to time by the Committee

3 OBJECTS.

The objects of the Pre65 Saloon Register shall be to:

- 3.1 Encourage, promote and organise the racing of the Pre65 Saloon Register
3.2 To promote an active social environment to encourage good fellowship among members
3.3 To raise funds to promote the objects of the Pre65 Saloon Register
3.4 To determine rules for Pre65 racing in New Zealand
3.5 To be directly or indirectly affiliated to the International Motorsport governing body (F.I.A.) through Motorsport NZ and /or other clubs as determined from time to time.
3.6 To provide and market information, advise and resources to its members
3.7 To service the needs and requirements of the members, supporters and sponsors of the Pre65 Saloon Register
3.8 To act within the statutes and the rules of Motorsport NZ as applicable

4 POWERS.

Further to its objectives, The Pre65 Saloon Register shall have the power to:

- 4.1 Invest, borrow or advance monies, with or without securities or to issue debentures as securities for the repayment of the any such monies
4.2 Receive subscriptions, grants and funds.
4.3 Employ staff and/or engage the services of the appropriate people and organizations to assist and advise the Pre65 Saloon Register
4.4 Join, contract, engage or make arrangements with any other person or organization
4.5 Discipline its members, office bearers, and /or other appointed or elected personnel.
4.6 Establish committees and delegate its powers to those committees
4.7 Do any other acts or procedures which further the objects of the Pre65 Saloon Register.

BY LAWS:

RULE

1 MEMBERSHIP.

Membership of the Pre65 Saloon Register shall be open to all persons interested in the objectives of the Pre65 Saloon Register provided they are willing to comply and do comply with each and every rule of the Pre65 Saloon Register;

Applications for new membership shall be made in writing in such a form as may from time to time be prescribed by the committee and must be signed by at least one financial member of the Pre65 Saloon Register and by the applicant.

Such an application must be accompanied by the membership fee

All memberships new and/or renewals must be with a completed membership application form and are at the discretion of the committee

1.1 Membership of the Pre65 Saloon Register shall be divided into the following categories

<u>Full Membership</u>	- Competitor
<u>Social Plus Membership</u>	- Able to Race ONE Round + Eligible to Vote
<u>Social Membership</u>	- Social Member – Ineligible to Vote
<u>Life and Honorary</u>	- To be elected at a general meeting

1.2 **a/ Life members.** Pre65 Saloon Register may, at any general meeting of which the proper notice is given, elect any member to be a life member of the Pre65 Saloon Register in honor of such members valued services to or length of membership of the Pre65 Saloon Register. Life members shall be exempt from all fees or subscriptions and shall have the right to vote at any meeting of the Pre65 Saloon Register.

1.3 **b/ Honorary Members.** Being those who by virtue of their distinction in Motorsport, Politics, Science, Literature, Commerce or other walks of life, are deemed to be worthy and are duly elected as honorary members by the committee. Honorary members shall be exempt from all fees or subscriptions and shall have no voting right at any meeting of the Pre65 Saloon Register.

2 SUBSCRIPTIONS.

2.1 The annual subscription shall be as determined by the members at the A.G.M. and shall be payable prior to the 30th of June in each year, and expire on the 31st of May each year.

2.2 Any member whose subscription shall remain unpaid for three months after it has become due shall be sent a reminder letter from the Secretary and if no action is taken, shall be deemed as having resigned from the club.

2.3 Any member whose subscription remains unpaid for six months after the due payment date shall cease to be a member of the Pre65 Saloon Register. Provided that prior notice of this regulation is brought to the attention of the member in writing and posted to the last known address of the delinquent member.

3 RESIGNATIONS:

Any member of the Pre65 Saloon Register wishing to resign shall forward his resignation in writing to the Secretary.

3.1 Any member who has not paid their subscriptions as per 2.3 of this constitution is deemed to have resigned.

4 RULES:

4.1 All members of the Pre65 Saloon Register shall be held to consent to and be bound by the Rules, Constitution, Code of Conduct (refer appendix 1) and Electronic Communications and Social Media Policy (refer appendix 2) In these documents words importing the masculine gender shall include the feminine

4.2 Upon admission each member shall have a copy of the constitution and rules of the Pre65 Saloon Register made available to them free of charge.

4.3 Neither the constitution, by-laws nor the racing rules of the Pre65 Saloon Register shall be altered or rescinded in any way except on a vote of at least two thirds majority at a general meeting or a special general meeting called for such occasion. Notice of an intention to alter the constitution, by-laws or racing rules must be given to the secretary no later than 90 days prior to an A.G.M. or special general meeting Seven days notice of such meetings in writing shall be given.

5 DISCIPLINE:

5.1 Any member of the Pre65 Saloon Register shall be liable for expulsion as per 5.2 in the event of the member violating the rules or the By-laws made herein, or, by failing to comply with any lawful direction of the Committee.

5.2 Upon the receipt of a complaint, any member being in the opinion of the committee, guilty of the reckless, dangerous or negligent driving or undertaking any action that may bring the Pre65 Saloon Register into disrepute, the committee will call a Special Meeting of the Committee, to decide, by majority vote, appropriate disciplinary action, including expulsion of the member.

5.3 The member having seven days in which to appeal any such decision either in writing or in person to a special meeting of the committee

5.4 The member to be informed in writing of any decision of the committee pertaining to any disciplinary action.

6 MEETINGS:

6.1 **A.G.M.** The Annual General Meeting of the Pre65 Saloon Register shall be held during the month of June in each year and the town in which the meeting is to be held in will be voted on in a secret ballot at the previous year's A.G.M.

6.2 General Meetings:

a/ Seven days' notice, in writing by circular, shall be given for all general meetings.

b/ Fifteen members present shall form a quorum for a general meeting

6.3 Special General Meetings:

a/ The secretary may, with the approval of the President, convene a special meeting of the committee, or special general meeting to consider business important to the Pre65 Saloon Register and its objectives. Only such business will be discussed at special meetings for which they have been called. Members shall have had notice of at least seven days before.

b/ The secretary shall call a **Special General** meeting upon the receipt of a written requisition signed by not less than twelve members of the Pre65 Saloon Register. Only such business will be discussed at special general meetings for which they have been called. Members shall have had notice of at least seven days before.

c/ Twelve members present shall form a quorum of a special general meeting.

6.4 Committee Meetings:

a/ The committee shall meet as called by the secretary at any time or on such dates as the committee shall decide. A committee meeting shall be called at any time upon the receipt by the secretary of a requisition signed by three members.

b/ In the event of any member of the committee failing to attend three consecutive meetings of the committee, and not furnishing an explanation in writing, which, by resolution of the committee, shall be accepted, his seat shall be declared vacant, and the secretary shall notify the committee member of their having ceased to hold office.

c/ Four members shall form a quorum of any committee meeting.

7 VOTING:

7.1 Except where otherwise provided the mode of voting at all meetings of the Pre65 Saloon Register or the committee, shall be by show of hands. Upon the request of a financial member voting may be by secret ballot. If there is more than one person nominated for a single position, voting may be by secret ballot.

7.2 The Chairman (Ref 8.8.b) shall in all cases of equal voting have a casting vote as well as a deliberate vote

- 7.3 Only members financial (before 31st May) in the current year of any A.G.M. are eligible to vote at that A.G.M.
- 7.4 Proxies shall not be allowed.

8 APPOINTMENT OF OFFICERS:

- 8.1 The Officers of the Pre65 Saloon Register shall consist of the following

PRESIDENT	VICE PRESIDENT
SECRETARY	TREASURER
FOUR COMMITTEE MEMBERS (minimum)	
THREE TECHNICAL OFFICERS	

(these officers to nominate one as C.T.O. that person to be a committee member)

The following positions may also be appointed by members at an AGM:

AUDITOR (Honorary)	PUBLIC RELATIONS OFFICER
CLUB CAPTAIN	WEBSITE MANAGER
BULLETIN EDITOR	SERIES CO-ORDINATOR (Social/Non-competing)

The positions of the secretary and treasurer may be held by the same person.

The job description for all of the above positions is held by the Secretary and a copy given out to the new committee at the start of their tenure.

- 8.2 The appointment of officers shall be made at the Annual General Meeting. All nominees are to be financial members of the Pre65 Saloon Register. The positions of the secretary and treasurer will be committee appointments should no financial member be nominated from the floor.
- 8.3 Committee appointments do not have voting rights, except for members co-opted to fill a vacancy on the committee.
- 8.4 Nominations for President must be received by the secretary in writing seven days prior to the A.G.M.
- 8.5 a/ Nominations for officers other than the President, shall be made at the A.G.M. and each nomination must be moved and seconded by a financial member.
- b/ Financial members unable to attend the A.G.M, must submit their nominations in writing to the secretary on or before the published time of the A.G.M. to be considered.
- 8.6 c/ Each Officer, apart from the President, will serve a one-year term. Upon standing down the member may offer themselves for re-election. The tenure for the position of President shall be for a maximum of three years.
- 8.7 Duties of the Officers:
- a/ The duties of the President and Vice President are to foster the objects laid out in article #3 of the this constitution
- b/ The duties of the committee shall be to administer the financial and general affairs of the Pre65 Saloon Register as per article #3 and #4 of this constitution .
- c/ It shall be the duty of the Treasurer to receive all monies due to the club, to pay all debts contracted by it, to keep proper books of the account and to furnish to the A.G.M. a duly audited or reviewed income and expenditure balance sheet.
- d/ It shall be the duty of the secretary to keep correct minutes of all meetings and a complete roll of all members, to conduct all correspondence and forward same to the committee.

8.8 The Committee:

- a/ The committee shall consist of the, President, Vice President, Secretary, Treasurer, Four Committee Members, Chief Technical Officer **and the Series Coordinator**
- b/ The chairman shall be a committee member as appointed by a majority of the members present.
- c/ The members of the committee shall be removable as a body, or individually by a vote of at least two thirds of the members present at a special meeting called for that purpose. In the case of such removal the meeting shall be in order to fill the vacancy or vacancies forthwith, Other member or members will be elected to carry on the business of the Pre65 Saloon Register until the next A.G.M.

d/ Extraordinary vacancies by any cause may be filled by the committee for the unexpired term of the office.

e/ Un-financial members are ineligible for any office other than "honorary" as may be expedient and determined by a general meeting

f/ Un-financial members cannot vote or express any opinion, nor have any say or conduct any business or management of the Pre65 Saloon Register at any time, except as provided for in 8.8 (e)

8.9 Sub Committees:

a/ The committee shall when necessary appoint and may at any time appoint a sub committee.

b/ A sub committee shall carry out the duties assigned to it by its order of reference as expeditiously as circumstances permit and report its findings and recommendations to the committee.

c/ No decision of the sub committee is binding until ratified by the full committee

d/ Sub committees may be appointed by a general meeting of members in the same manner as provided by the committee of the Pre65 Saloon Register.

9 FINANCIAL:

9.1 a/ The accounts of the Pre65 Saloon Register shall close on the 31st of May each year. When audited or reviewed by an appointed person shall be presented to the A.G.M. for consideration and approval.

b/ All accounts will be paid by the Treasurer. Invoices and receipts will be duly documented and filed in the appropriate financial years and will be made available for viewing to all club members at their request.

9.2 The property and effects of the Pre65 Saloon Register, all real and personal property owned by the Pre65 Saloon Register shall be vested in the Pre65 Saloon Register Incorporated. To be held and/or disposed of in the name of the Pre65 Saloon Register at the discretion of the committee. A list of assets and their whereabouts will be held by the Secretary and will be made accessible to all committee.

9.3 a/ Funds will be banked at a trading bank to be nominated by the committee from time to time as required.

b/ Trading will be by cheque except as provided for in 9.3(c) and 9.3(d). There will be three signatories and any two required on any cheque.

c/ Accounts can also be paid via the internet banking facility, which requires two authorized persons – namely the Treasurer and the President or Vice-President.

d/ The treasurer shall have the authority to hold a small sum of the money for petty cash. The amount to be decided by the committee.

e/ All honorariums will be determined by the committee.

10 TROPHIES:

a/ Cups and trophies in the possession of the Pre65 Saloon Register, shall be held and competed for on the conditions imposed by the original donor. If such conditions are found to be impracticable the committee may award the trophy for a competition of a kindred nature as the donors originally intended.

b/ Donors of trophies and/or cups may stipulate that their donations be returned in the event of the disillusion of the Pre65 Saloon Register

11 COMPETITION REGULATIONS:

The regulations laid down by the Pre65 Saloon Register, to which all vehicles racing in any Pre65 series must comply are to be confirmed at the AGM prior to any competition year and may only be altered as per rule 4.3 of these by-laws. At no time are the regulations to be changed to allow vehicles contrary to art 1.1 of this constitution to be included in any series. The committee may from time to time be required to clarify one or any of the regulations. Any clarifications must have the approval of the Chief Technical Officer and a two-thirds majority of the committee. The committee may hold hearings to administer such regulations or impose penalties as required by Standing articles or the National Sporting Code or any other such regulations. Any member may appeal any decision of the committee as per; rule 5.3

12 PECUNIARY GAIN:

No member of the Pre65 Saloon Register shall receive any pecuniary gain (except by way of honorarium for services rendered or as a salaried officer) from any property or operations of the Pre65 Saloon Register

13 COMMON SEAL:

The common seal of the Pre65 Saloon Register shall be held by the secretary and shall only be used by the President and the secretary in the presence of two committee members.

14 WINDING UP:

In the event of the disillusion of the Pre65 Saloon Register or the Pre65 Saloon Register through any other cause ceasing to exist, the funds and property thereof after the discharge of all liabilities shall be disposed of by "Special resolution" as laid out in the provisions of Section 28 of the "The Incorporated Societies Act, 1908"